IF YOU HAVE CHANGES TO YOUR ACCOUNT, PLEASE CHECKMARK ☑ THE APPROPRIATE BOX BELOW AND FILL IN THAT SECTION

2021

Account #: _____ Name: _____

NOTE: **Tax Registration Certificates are not transferable. If your business is sold or transferred to another entity or you purchase a business, a new Tax Registration Certificate is required. If you have moved out of the City of Los Angeles, but continue to solicit or promote business activities within the City of Los Angeles for seven or more days a year, you are still required to file a business tax renewal.**

VI. Information Update

A. ☐ Doing Business As (DBA) _____ Effective: ___/___/___

B. ☐ Mailing Address _____ Effective: ___/___/___

City: _____ State: _____ Zip: _____

Is this a residential address? ☐ YES ☐ NO (Check one)

C. ☐ Legal Name Change _____ Effective: ___/___/___

New Telephone Number: (_____) _____

D. ☐ Business Address: _____ Effective: ___/___/___

City: _____ State: _____ Zip: _____

Is this a residential address? ☐ YES ☐ NO (Check one)

E. ☐ Rental Property Sold Effective: ___/___/___

F. ☐ Entire Business(es) Sold or Discontinued Effective: ___/___/___

G. ☐ Individual Business Activity Sold or Discontinued Effective: ___/___/___ Fund/Class(es) _____

H. ☐ Fiscal year reporting **START** – fiscal year beginning:

VII. Vendor / Subcontractor / Commercial Tenant Listing

The Los Angeles Municipal Code requires you to provide a list of all out-of-city vendors and subcontractors that meet the following criteria: generated total invoices/billings to your business of $500,000 or more during your last complete business year AND physically enter the city of Los Angeles seven (7) or more times a year. Provide this information below.

If you are an owner, lessor or sublessor, of office and/or commercial space in the City of Los Angeles, The Los Angeles Municipal Code requires that you provide the Office of Finance the following information regarding your commercial tenants.

NAME	COMPLETE ADDRESS including SUITE NUMBER	PHONE NO.	INVOICED AMOUNT / RENTAL

(PLEASE USE ADDITIONAL SHEETS IF NECESSARY)

Non-financial information such as name, business address (including home-based businesses), mailing address, etc., contained in your City of Los Angeles tax and permit records, is subject to public disclosure under provisions of the California Public Records Act, Government Code Section 6250 et seq. Your residential information may also be subject to public disclosure if that location is utilized for business and/or mailing purposes.