

CLAIRE BARTELS
DIRECTOR of FINANCE
CITY TREASURER

CITY OF LOS ANGELES
CALIFORNIA



ERIC GARCETTI
MAYOR

OFFICE OF FINANCE
CITY HALL
200 N. SPRING ST., ROOM 220
LOS ANGELES, CA 90012

(844) 663-4411
FAX (213) 978-1548

EMPLOYEE CERTIFICATION

Reference # _____ (if provided)

I, _____
(Name of Employee)

certify, under penalty of perjury under the laws of the State of California, that I am currently employed by:

(Name of Employer)

(Employer's Address)

(Address line 2)

(Telephone Number)

As an employee as defined in Section 21.00 (Definitions), subsection (k), Los Angeles Municipal Code (L.A.M.C), and therefore I am not subject to payment of City of Los Angeles business taxes as required under Section 21.03 L.A.M.C.

(Signature)

(Date)

**Employers Certification
Required**

- ✓ Attach a signed statement from your employer **on letterhead**, which includes the following:

I have reviewed Section 21.00 (Definitions, Subsection (k) of the Los Angeles Municipal Code and hereby certify, under penalty of perjury under the laws of the State of California, that **(insert name of employee)** is my employee as of **(insert date)** and is therefore not subject to payment of business taxes

Please return this form and the signed statement from your employer to:

Office of Finance
200 N. Spring St., Room 101
Los Angeles, CA 90012

If you have any questions, please call or visit one of the offices listed on the reverse side.

City Hall Office	200 N. Spring St	Room 101	(844) 663-4411	Open Mon. Through Fri.	8AM to 5PM
Van Nuys	6262 Van Nuys Blvd.	Suite 110	(844) 663-4411	Open Mon. Through Fri.	8AM to 5PM
West Los Angeles	1828 Sawtelle Blvd.	Room 102	(844) 663-4411	Open Mon. Through Fri.	8AM to 5PM