

# AB63 ALTERNATIVE FORM

Reference: <REFERENCE NUMBER>

Completed applications should be emailed to [finance.customerservice@lacity.org](mailto:finance.customerservice@lacity.org) or mailed to City of Los Angeles, Office of Finance/Tax and Permit Division P.O. Box 53478, Los Angeles, CA 90053-0478.

Please print or type:

**Legal Name:**

Do not use DBA (fictitious name) here

**Mailing Address:**

Street Address	City	State	Zip Code
----------------	------	-------	----------

Please select why you are not completing the Business Tax Application AB63, and write the required information in the space below:

- I have already registered with the City this year - *provide your Account Number below*
- I am not subject to City business tax- *see the **back of this notice** and indicate the reason why you are not subject to the tax.*
- I only operate a business outside of Los Angeles - *provide that business address below*
- I am an employee of a company, and not self-employed, an independent contractor, or a business owner - *please write the name of your employer below, and complete this form <http://www.finance.lacity.org/sites/g/files/wph641/f/AB63EmployeeCertification.pdf>*
- I do not fall into any of these categories - *explain your circumstances below*

\*Upon review of your response, you will be removed from the database or contacted for further information, if further clarification is required.

**I declare, under penalty under the laws of the State of California, that to the best of my knowledge the foregoing is true, correct, and complete.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

Daytime Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_

## **List of Businesses Not Subject to City Business Tax**

This list is not exhaustive, please visit [finance.lacity.org/other-exemptions](https://finance.lacity.org/other-exemptions) for a list of businesses not subject to City business tax. These types of businesses must complete the AB63 Alternative Form:

- ❖ Childcare provider for less than 8 children
- ❖ 501C3 Non-Profit Business – please visit the following link and follow the filing instructions:  
<https://finance.lacity.org/non-profit-charitable-or-religious-organization-exemptions>
- ❖ Notary Public
- ❖ Rents 3 or fewer residential units
- ❖ Real Estate Agent
- ❖ Religious leaders in their religious capacity
- ❖ Residential care facility for the elderly, which serves six or fewer residents
- ❖ Licensed bail bond agents/companies
- ❖ Financial institutions